



Registry of Interpreters for the Deaf, Inc.

Updated July 2024

Certification Reinstatement Request Form

For certifications revoked for non-payment of membership dues by July 31st

Name: _____ Member ID #: _____
 Address: _____ Phone #: _____
 City, State, Zip Code: _____
 Email: _____

Certification Reinstatement requests should include all of the following:

Complete Certification Reinstatement Request form - signed and notarized

A letter of recommendation from a current certified member in good standing

CEUs: If the certification you held has been revoked for the following time, submit documentation showing you have completed the appropriate amount of Professional Studies RID CEUs:

- 1 day – 6 months: 0.5 PS CEUs
- 1 year – 1.5 years: 1.5 PS CEUs
- 6 months – 1 year: 1.0 PS CEUs
- 1.5 years - 2 years: 2.0 PS CEUs

- Professional Studies (PS) CEUs toward reinstatement must be earned between the revocation date and the date that RID has received all required reinstatement documentation. These CEUs will not be applied towards a CMP cycle. Documentation can include CEU transcript print outs and certificates of completion.

A detailed explanation of why you should be considered for certification reinstatement.

Reinstatement fee: \$120, plus dues owed for lapsed membership. (Upon receipt of completed application with all supporting documentation attached, the Certification Department will email instructions for submitting the payment online through your member portal. Payments mailed to HQ will not be processed.)

**Certifications that have been revoked for more than two (2) years cannot be reinstated.*

Please submit this request form along with all supporting documentation attached to certification@rid.org. Submissions/payment mailed to HQ will not be reviewed.

I affirm that the information I am providing is true and accurate. I acknowledge that I am requesting certification reinstatement. I understand that my CMP cycle will resume and the end date will remain the same as what it was before my membership lapsed *unless* certification is reinstated after the end of my certification cycle, in which case, I will have until the end of the current calendar year to complete the CEU requirement for this cycle.

Signature: _____

Notary Seal:

Date: _____